CREDIT BY EXAMINATION

A student may apply to be examined in any course identified by a department head as available for "Credit by Examination" (form is submitted after the examination has been completed). Students who make 4.0 (A) or 3.0 (B) will receive credit. Those making 2.0 (C) do not receive credit but are eligible for a waiver of a course requirement. With a D or F, credit may be earned only by regular enrollment during a subsequent semester. The GPA will not be affected by the grade made on the examination. All credit by examination attempts must be completed prior to the semester of graduation.

The examination procedure may be attempted only once for any one course. Students who have completed more than two collegiate courses in the field of study concerned may earn "Credit by Examination" only after securing written approval of the head of the department in which the course is offered. However, they may take the examination and secure a waiver of a curricular requirement by scoring a 2.0 (C) or higher.

The fee for scheduling a course on a "Credit by Examination" basis is

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920_____ Year: 20_____ Semester: Spring Summer Fall
Student ID Number

_____
Last Name First Middle

Course Information: _____

Reason for scheduling this course: _____

_____

_____

Grade Received: A (4.0) B (3.0) C (2.0) D F

_____ _____
Department Head Signature Date

_____ _____
Instructor Signature Date

_____ _____
Advisor Signature Date

Note: Upon completion, please submit form to the Office of the Registrar, 206 Killian Annex, for processing.

OFFICE USE ONLY
Processed by:_____ Date:_____